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NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE  
NO. 7-1-2

MANAGEMENT  
4 May 1965

RESPONSIBLE COMPONENT

1. In order to clarify project status reporting responsibilities within the Management Information System and to improve the accounting for active projects, the following definition of "Responsible Component" will be used within the Center:

"The responsible component is the NPIC division or staff held accountable for the content, quality and timely completion of the end product or service resulting from a project."

2. The Operations Staff is responsible for determining the responsible component for projects and indicating on each project form the division or staff so designated. In making these designations, the Operations Staff will adhere strictly to assigned mission and functions for each component.

3. Division and staffs which have been designated as the "responsible component" on a project are responsible for determining when a project is completed and promptly providing the Management Services Staff with a Work Phase Notice indicating that it may be closed out for management information reporting purposes. Because CIA/PID is a full participant in the Management Information System, it will be the responsible component on all CIA/PID departmental projects.

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Distribution: No. 3

*Abcdeh*  
*per 5-2*  
*26 Mar 69*

Declassification Review by NGA

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